

**HONG KONG HOCKEY ASSOCIATION
WOMEN'S SECTION (HKHAWs)**

ANNUAL GENERAL MEETING

Minutes of Meeting

Date : 17th June 2015 (Wednesday)

Time : 7:00 p.m.

Venue : Kings' Park

Attendance -

Karina Lam	(KL)	Chairwoman
Rhona Barr	(RB)	Honorary Secretary
Kathy Chan	(KC)	Grounds & Fixtures Secretary
Kitty Yau	(RS)	Umpire Secretary
Yii Sui Suet	(SY)	Committee Member
Moka Mok	(MM)	Committee Member (PR)
Miranda Hung	(MH)	Committee Member (Intl)

Absent with apologies

Amy Lip	(AL)	Vice- Chairwoman
Joyce Lam	(JL)	Honorary Treasurer
Kay Bayliss	(KB)	Registrar
Fiona Shiu	(FS)	Tournament Secretary
Kammy So	(KS)	Committee Member (Dev.)
Serena Kwok	(SK)	Committee Member (Website)
Brenda Smith	(BS)	Ex-officio Representative from HKHA Council

In Attendance

Phoenix Wong	(PW)	HKHAWs Administration
Kelson Wong	(KW)	HKHA P&D Hon. Secretary

1	<p><u>Attendance and apologies</u> Apologies received from Dutch, LHT, Recreio & Swire.</p> <p>Attendance – Antlers: So Hoi Ching, Leung Yu Ching Jessica, Lam Ho Yeung Aquila: Tung Fong Yu Florence Elite: Yau Wai Shan, Eunice Tong HKCC: Sophie Lau, Genevieve Dickinson HKFC: Rhona Barr, Leena Madhvani, Leela Patel, Alison Cabrelli, Heather Deayton, Elizabeth Dendle, Melanie E Watt, Tina Bell-Kake HKU: Karina Lam, Susan Lam KCC: Heather Galbraith, Moka Mok, Yii Sui Suet, Ika Lo Phoenix: Chloe To, Tai Wai Ki Police: Sin Siu Ling, Ng Man Wa Shaheen: Tang Shi Him, Chau Wai Kei, Amy Chau, Miranda Hung Skyers: Ng Kar Chai, Chan Ching Man Valley: Mark Kawiti Kake, Lau Rachael Pui Yan, Carol Giblin*, Grace Wong Vets: Carol Giblin*, Kim Roberts <i>**representative of both Valley & Vets</i></p>
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<p>2</p>	<p><u>Minutes of Previous AGM</u></p> <p>Minutes of the HKHAWS Annual General Meeting held on 10th June 2014 were confirmed. Proposed by Heather Deayton (HKFC) and seconded by Susan Lam (HKU).</p>
<p>3 3.1</p>	<p><u>Committee Reports</u> <u>Chairwoman's Report</u> Presented by Karina Lam</p> <p>It is always our goal to grow the sport of hockey in Hong Kong. This year, we have seen two teams added to the league, making it a total of 49 competing in six divisions. And after a year of very limited pitch times, we finally have King's Park and Lok Fu back after returfing. In order to maximize our use of shared pitches such as Lok Fu and Boundary Street, we try to put three fixtures there every Saturday while at KP and HV1 where premier and first division matches are usually played on, we have expanded the interval between matches to allow more warm up time for these teams.</p> <p>Last year, we had made some huge efforts in updating the competition bye-laws. Some of the changes are very different from previous ones so we have made some further updates. Most important of all, these changes are to ensure fair competition while taking into consideration the week in week out operations of teams. We will cover that later.</p> <p>This is the second year we held the hockey5s tournament. Despite the hiccups in setup and the insufficient wooden blocks, the teams enjoyed the format which allowed better flow of the game and more goals. We would look into ways to improve the manpower and the organization as well as the possibility of installing the blocks at King's Park in the coming season.</p> <p>On the international front, we have seen through some very difficult times in the last two years rebuilding our squad due to the change in eligibility requirement. (That is, players need to hold HKSAR or BNO passports). Last year, we went to the Asian Games, the top event for us, with a squad that is 80% new from the AHF Cup in 2012. We also hosted the Junior AHF Cup in August. We were asked to do so only in March. The Junior AHF Cup committee has been super efficient in putting together a successful event. Unfortunately, a few teams pulled out from the tournament and Hong Kong was left to compete with Singapore and Chinese Taipei only, with the latter retaining the trophy.</p> <p>This year, we will send a team to the Indoor Asia Cup. We are looking into ways to raise the standard of our national squad and this is a good opportunity to do so. The fact that the indoor game requires a smaller squad also means that it would be a lesser strain on our monetary resources should we pursue international development in this direction.</p> <p>I truly believe that new people will bring in new ideas. I am delighted that Rhona is taking up the chairmanship position next season. There will be new thoughts and ways of doing things to bring the sport forward. I am also delighted to see a lot more nominations this year which means that you care. To close, I would like to thank the committee in the last few years. We've surely done a lot and let's continue contributing to hockey.</p>

3.2 Fixtures & Grounds Secretary's Report

Presented by Kathy Chan

This season the women's section had 49 teams competing in the league which was two teams more than the previous year. The Premier Division had 6 teams, whilst division one, two and four had 9 teams and division three and five had 8 teams. The premier division played three rounds and the rest of the divisions played two rounds. We tried to invite the Shenzhen team to play in our premier league. Unfortunately, due to the change of training plan of Shenzhen team, they were not able to join this season

With more teams entered the league and more league games played in total, the season started early to maximize the usage of Saturday pitch slots. For premier division, most of the fixtures began in October due to the international event, Asian game, was held in late September to early October. This season we had more pitch slots at Boundary Street and with the Lok Fu pitch back in use, we were allowed to have a less tight schedule for some of the fixtures on some of the Saturdays. A longer warm up time was arranged in this case for the premier division and division one games and it was expected to let the teams had more preparation time for a more exciting game.

League fixtures for different divisions generally finished at a similar time. However, hindered by the way the public holidays fell this year, there was a gap between the end of league and the start of the knockout tournament and the 5-a-side tournament. We appreciate your support when issues like this arise and we understand that large gaps between games are not ideal.

The annual knockout tournament was arranged for the 1st (except the top two teams), 2nd, 3rd, 4th and the 5th division and a Holland cup tournament was arranged for premier division and top two teams of division one similar as what we did previously. In addition, we ran a 5-a-side and an 11-a-side tournament. From the previous feedback received that the one day tournament lasted too long, this season we played the tournament of each division at two nearby pitches at the same time so that the waiting time between games are shortened. On the other hand, we invited the Shenzhen team to join our 11-a-side tournament of premier division. Unfortunately, some teams pulled out as the tournament date is close to the holiday. We then changed the tournament to friendly matches between premier teams and the Shenzhen team. This was seen as a good experience and all teams enjoyed. We will keep in contact with the Shenzhen team for future game opportunity.

My recommendations to the incoming committee are as follows:

Firstly to keep using two pitches at the same time for one day tournament if possible.

Secondly to keep in contact with Shenzhen team to look for more game opportunities with the premier division teams.

Thirdly to arrange the saucer final of the knockout tournament on the same day as the semi-final of the Holland cup so that the time of other knockout tournament final can be less tight and end earlier.

Lastly, rather than walkovers, and wherever fair and reasonable to do so, to continue to encourage the playing of hockey.

Response from Kim Roberts –Could the 5aside be held at HKFC?

The committee did make a request but were told it was fully booked.

3.3 Umpires Secretary's Report

Presented by Kitty Yau

In 2014 -2015 season there are 6 refresher courses, 2 beginner courses and 2 rule talk has

been organized by HKHA umpire section and HKHA Women's Section. In 2013-2014 season committee suggested each club need to have no. of teams with no. of register umpires; however, there are few clubs cannot fulfill so they had been got penalty from WS.

There are 10 new ladies umpires register in this season, so the total no. of ladies register umpires are 51 in this season. There are 32 active umpires who have officiated do two or more games during the season. However, out of the 51 register umpires, there are 14 umpires whose have been taken refresher course but didn't fulfill the basic requirement from HKHA Umpires Section and they will be taken off the umpire list if they do not do the 2 games criteria next season.

I would like to thanks all the club for your patient of the umpire because I had been used many new and young umpires in Division 1 and Premier league game. I hope the club can give them a chance to improve in up coming season.

I really appreciate those who helped umpiring in last minutes. On the other hand, many thanks to Melanie Watt, Lindsay Lyons, Gerry Xavier and etc who have helped mentoring the TP's. Finally, I would like to thanks Phoenix Wong HKHA administrative staff help for sending appointment email to umpire.

Response from Alison Cabrelli- more notice is needed for beginners courses. At the moment it is too short, only 2-3 weeks notice. What weighting is given to courses run by club?

Reply from KY-We can pass the message on to the Umpire's section that more notice should be given. Club's can organize their own courses but they have to get approval from the umpire's section and inform them of who is running the course.

Response from Kim Roberts- a gentleman from HKFC said he was available to umpire but was not given any games to umpire.

Response from Rachel Lau- is there any structure in place to say younger players have enough experience to umpire higher divisions? How do you select them? How big is the pool of umpires that you pull from? It would be nice to see umpires from different clubs.

Reply from KY- Umpires are chosen based on experience and ability. We have tried to use one experienced umpire with one unexperienced. Sometimes, however, experienced umpires are not available due to coaching or playing. The pool of umpires for Premier and div 1 is no more than 20.

Response from Tina Bell-Kake- It is good to promote women's umpire but there needs to be a balance with more experienced umpires of good quality at Premier level. The inexperienced umpires don't make enough calls.

Response from Heather Deayton -do we use the levels of umpire?

Response from Mel Watt-I am very happy to come along to help, mentor and coach new umpires but need to be given more notice.

Reply from KY-happy for the comments and we could improve next season. Apologies, I am trying to use young players to umpire more.

Response from Rachel Lau- it would be good to have criteria, for example, an umpire must umpire so many div 1 games before they can umpire the premier division. This will help them so they are not under so much pressure.

Reply from KY -We will look at this for next season, we did have a big pool but level 1 and 2 umpires seem unable to make many games. Men especially don't seem able to commit because they have other commitments. There are fewer ladies with higher levels of umpiring.

Response from Heather Deayton-can we get people to support and come up with ideas, look

	<p>at the structure to help Kitty? We could meet before the season, share the names of good umpires</p> <p>Response from Leena Madhvani-good idea, you've tried something new and we need to build on this.</p> <p>Response from KY- we will look into this to continue to improve next season.</p>
<p>4</p>	<p><u>Treasurer's Report</u></p> <p>Income and expenditure attached.</p> <p>Presented by Karina Lam on behalf of Joyce Lam.</p> <p>We have participated in two international tournaments and has hosted an international tournament at our King's Park Hockey Ground in the last fiscal year.</p> <p>For overseas tournaments, we have spent around 224k for the World League held in Singapore, around 299k for the Asian Games 2014 and around 215k for Asian Games Qualifier 2014.</p> <p>The 4th Junior AHF Cup was successfully held in August 2014. We have spent around 337k for the hosting this international tournament.</p> <p>With subvention from the government, we have been able to cover coach costs from such funding.</p> <p>Due to the savings achieved and the funding from the government, our cash and bank balances have increased comparing to last year's. Come next year, the increased reserve will put us in a very good position to sustain our activities.</p> <p>Correction cash and bank balances-should be the same, check with Eric Cheung</p> <p>Alison Cabrelli queried the entry for squad coach equipment and training and staff salary.</p> <p>Response from KL- because we have number of events to go to so we have to spend more money for coaching. Funding from the government covered last years coaching. No funding this year for big events but do get a small funding but it's so small it will not cover the overseas expenditure. Next year there will be similar money because government will not cover the funding.</p> <p>Staff salary-employed a part time staff to help Phoenix because there is too much work doing international tournaments, ticket booking, and domestic league admin. Also to pay for the accountant that the LCSD asked us to hire. Was previously paid for by LCSD but not covered for 7 month period so men and women have to share the cost.</p> <p>Response from Alison Cabrelli- it would be good to have a run down of fines, how much from each club and what they are fined for.</p> <p>Response from Heather Galbraith- teams are only fined when committee spot the infringement.</p> <p>Response from KL- we are trying to make it more practical e.g. undergarments</p>
<p>5.</p>	<p><u>To present revised competition bye-Laws</u></p> <p>The committee is cleaning up the writing and making sure the bye-laws are not redundant.</p> <p>We will:</p> <p>Remove 8.4 as it was covered in knockout tournament rules</p> <p>10.1-</p>

	<p>Response from Alison Cabrelli- some teams do not have second strips. They say they do not have enough money</p> <p>Response from Sophie-teams don't bring their second strip so the same teams always have to change</p> <p>Response from KLthis needs to be noted on match card so we can warn, then fine them. Everyone has registered 2 strips and submitted their club colours.</p> <p>Remove 10.5-FIH deleted so we were asked to change</p> <p>Response from SY-may be confusing to umpires</p> <p>Response from KY-International level also wearing yellow socks and shoes when playing with a yellow ball.</p> <p>Removed 16.10.5-covered by player movement rules</p> <p>Amended 16.12.2-be in line with FIH rules</p> <p>Removed 16.4-also covered by player movement rules</p>
<p>6.</p> <p>6.1</p>	<p>Election of Office Bearers</p> <ol style="list-style-type: none"> 1. Chairwoman – Rhona BARR 2. Vice-Chairwoman – Grace WONG 3. Hon. Secretary – Jam CHAN 4. Hon. Treasurer – YII Sui Suet 5. Grounds & Fixtures Secretary – CHAN Ka Yee (Kathy) 6. Registrar – Kay BAYLISS 7. Umpires Secretary – Kitty YAU 8. Tournaments Secretary – Eunice TONG 9. Committee Member – Eva THOMETZ 10. Committee Member – Heather GALBRAITH 11. Committee Member – Leela PATEL 12. Committee Member – Tina BELL-KAKE 13. Committee Member – Rachel LAU 14. Committee Member – Karina LAM 15. Committee Member – Miranda HUNG <p>Chairwoman, honorary secretary, honorary treasurer, Grounds & fixtures secretary and umpires secretary were unanimously carried forward. Contested posts vice-chairwoman, registrar and general committee member were voted for by ballot. Votes were counted by Alison Cabrelli and Heather Galbraith, with the help of Phoenix Wong for the Vice-chairwoman and registrar, and Alison Cabrelli and Kim Roberts counted the votes for general committee members.</p>
<p>7</p> <p>7.1</p>	<p>Any Other Business</p> <p><u>Knockout Cup Final</u></p> <p>Letter read from Valley B by Carol Giblin.</p> <p style="text-align: right;">Carol Giblin Goalkeeper Valley B 26th May 2015</p> <p>HKHAWS Committee Members</p>

Cup Match: Valley B vs Skyers A Saturday 16th May 2015 6pm Kings Park

Dear Committee Members

1. I chose to write this letter after the emotions of the game has passed, so that it could be from a position of logic as a player and registered umpire.
2. What has compelled me to write this is that there were several instances of serious mismanagement of the match from all officials, which affected what should have been an enjoyable, entertaining and competitive Cup final. I will highlight a few major issues which had a serious impact on the match.
3. During the first half of the match and prior to the penalty awarded, Skyers were fielding 12 players. There were 11 players wearing blue shirts on the pitch. Their goalkeeper wore a red shirt. This was not a momentary lapse; the extra player was on for some time – perhaps 15 minutes.
4. Please consult the FIH January 2015 rule book, Composition of teams 2.1. Unfortunately the FIH does not clarify the penalties for 12 players being on the pitch for a length of time.
5. In the FIH September 2014 rulebook a personal penalty should have been awarded against the captain of the team involved. Time stopped, the correction resolved and a free hit should have been given to Valley B.
6. Another issue which was completely perplexing was why a Valley player was penalised for a communication error between the umpire and the match officials? One of our players was given a green card. As she was unaware of her infraction and had never been carded before, she was confused about what she was supposed to do. She eventually came off the pitch and stood beside the Match Official (MO). However, the MO was confused about who was carded and what for. Since no one seemed to have communicated with the MO, and the MO did not know about the card, then as our player thought that she had made a mistake, the MO sent her back on the pitch. She was then told by the umpire that she was not allowed back on the pitch and she was once again sent off. This time she stood beside the MO, who did not inform her that she needed to sit on the chair for the penalty time to start. Granted, these are rules our player could have known, but she had never been carded before in her player career, so she did not know the specifics. She was then given a yellow card at the start of the second half because she tried to come back on the pitch after the initial green. That is outrageous, given the umpire had never communicated to the MO, and the MO did not even know about the card, and had in fact told her to go back on the pitch. So Valley was penalised for a miscommunication between the umpire and the match official.
7. The umpires also failed to provide a clear reason for judgement. “Because I saw it” is not a clear clarification to a player as to why they have been penalised. Players need to understand what “because I saw it” actually is.
8. These are just two serious illustrations of the absolutely shocking level of game mismanagement by all the officials, including the umpires.
9. Sadly all this took the enjoyment out of what would have been a really good game, win

or lose. It was terrible to see such an important game played in such a fashion, when the league could have done more to ensure quality game management for the biggest match of the season.

10. I hope that the committee will take this letter seriously and address the mismanagement so that this does not happen in future games. I can only image what kind of reaction you would have received had this happened in the Men's Cup final.

11. I give due notice that this letter will be referred out at our AGM under "Any other business 10.4.6.

Regards,

Carol Giblin

Response from KY- she is neutral as she thinks they did a good job.

The umpires tried to do a good job. They are human and make mistakes. We try to improve. Both umpires were not doing really good but tried to handle the game. Both were under a lot of pressure.

Response from Kim Roberts- did they have 12 players at the start?

Response from KL- it happened during the substitution and the captain was yellow carded for 10 minutes. It was dealt with immediately after it was spotted.

Response from Heather Deayton -everyone should know the rules, important to do refreshers and rules courses.

Response Mel Watt- 1st division players should all know the rules. All parties take responsibility, try to improve umpires and match official.

Response from Tina Bell-Kake -should be best umpires for finals days

Response from KY-Accept the mistakes have been made and move forward

Response from Rachel Lau- action was taken against coach and formal warning against Valley B. For consistency there needs to be action for umpires and match officials. We are setting a standard for behaviour. We need to be consistent, so that we're not only being punished.

Response from KY- Umpires section makes the final decision. If the players put pressure on the umpires they will be affected. Maybe only the captain gets involved in argument.

Response from Rachel Lau-They need to be receptive to talk during a game

Response from Tina Bell-Kake- Umpires need to use their cards and they are not. They should not just complain after the match.

Response from KY- Umpires need to practice and improve, they need to work together.

Response from Kelson-is DC dealing with this matter or women's section? Will the result of hearing be circulated?

Response from KL-It is only sent to the person concerned.

Response from Kelson-came before the council and said it should be released

Response from Alison Cabrelli-players cannot be named only clubs

Response from SY- does the MO know what to do or are they just sitting there doing nothing? She should have been aware of the card.

Response from KY- he or she must be a registered umpire, any level. US are going to have a basic requirements-list of duties for next season.

Response from KL- In summary-1. 12 players dealt with straight away

2. everyone should know the rules

Response from Mel Watt-captains are invited along to courses so they could pass on rules

<p>7.2</p> <p>7.3</p>	<p>Vote of thanks Alison Cabrelli would like a vote of thanks to Karina Lam for her work on the committee.</p> <p>Award Presentation</p> <p>Most Promising Junior</p> <ul style="list-style-type: none"> • Aliya Khan <p>Most Improved Goalkeeper</p> <ul style="list-style-type: none"> • Carmen Hong <p>Most Outstanding Player</p> <ul style="list-style-type: none"> • Ika Lo <p>Service to Hockey Award</p> <ul style="list-style-type: none"> • Melanie Watt <p>Premier Division Top Scorer</p> <ul style="list-style-type: none"> • Leigh Cummings
	<p>Meeting closed at 9.05pm</p>

Signed as a true and accurate record of the meeting:

Ms Karina Lam
Chairwoman HKHA(WS)

Date:

THE HONG KONG HOCKEY ASSOCIATION - WOMEN'S SECTION
INCOME STATEMENT FOR THE YEAR ENDED 31 MARCH 2015

	<u>2015</u>	<u>2014</u>
INCOME		
Income from Clubs and Players	544,950.00	512,150.00
Subvention	1,393,696.48	1,370,797.34
Sundry income	1,842.05	1,000.36
	<u>1,940,488.53</u>	<u>1,883,947.70</u>
LESS: EXPENDITURE		
Local competitions	148,600.70	148,242.50
Oversea tournaments	641,474.80	1,427,287.68
Visiting Team from Jilin, China	-	-
2nd Women's Invitational Tournament	2,200.00	221,124.40
4th Junior AHF Cup	337,590.34	-
Squad coach, equipment and training	314,510.56	132,151.40
HA 80th Anniversary celebration	-	24,260.35
Workshops and trainings	-	7,103.00
Audit fee	5,000.00	-
Sundry expenses	8,305.10	6,375.89
Staff salary	74,920.46	13,030.50
	<u>1,532,601.96</u>	<u>1,979,575.72</u>
Surplus/(Deficit) for the year	<u><u>407,886.57</u></u>	<u><u>(95,628.02)</u></u>
BALANCE SHEET AS AT 31 MARCH 2015		
	<u>2015</u>	<u>2014</u>
ASSETS		
Accounts receivable	150.00	177,112.36
Amount due from Council	22,466.22	-
Cash and bank balances	894,794.05	880,510.49
	<u>917,410.27</u>	<u>1,057,622.85</u>
LIABILITIES		
Accounts payable	12,800.00	7,800.00
Receipts in advance	-	150,150.00
Amount due to Council and Other Sections	-	402,949.15
	<u>12,800.00</u>	<u>560,899.15</u>
Net assets	<u><u>904,610.27</u></u>	<u><u>496,723.70</u></u>
RESERVES		
Accumulated surplus brought forward	496,723.70	592,351.72
Surplus/(Deficit) for the year	<u>407,886.57</u>	<u>(95,628.02)</u>
Accumulated surplus carried forward	<u><u>904,610.27</u></u>	<u><u>496,723.70</u></u>