

# THE HONG KONG HOCKEY ASSOCIATION WOMEN'S SECTION 2019/20 WINTER LEAGUE

## Invitation to Register for the HKHAWS 2019/20 Winter League

Dear Club Convenors

Applications are now invited from Affiliated Clubs who wish to have teams considered for entry into the Hong Kong Hockey Association Women's Section 2019/20 Winter League.

Please complete the online registration form <http://www.hockey.org.hk/Merchandise.asp?Uid=2> and ensure *both payments are made separately* on or before **Friday, 9 August 2019**.

The payments consist of (a) a Team Registration Fee for each team registered and (b) a Club Affiliation Fee for each club together with an administration fee for each team registered. These can be made by (i) two cheques made payable to "The Hong Kong Hockey Association" or (ii) or two transfer payments to HSBC 658-117643-838 (The Hong Kong Hockey Association) to be made on or before **Friday 9 August 2019**.

### 1/ FEES

Fees for the forthcoming season payable by **Friday 9 August 2019** will be as follows:

#### **First Payment**

League Fees (Team Registration Fee)     \$750 (*per team*)

#### **Second Payment**

##### **Administration Fees**

(i) Club Affiliation Fee                     \$750 (*per club*)

PLUS

(ii) Administration Fee                     \$11,000 (*per team*)

***Please note that if a Club pays the the above fees aggregated into a single payment, such payment will not be accepted by the HKHA.***

A fine of HK\$1,000 may be imposed on any Affiliated Club whose full affiliation and administration fees are not received by this date. Non payment may also affect your right to commence your league games.

Note that **ANY outstanding fines** incurred during the 2018/19 season **MUST be paid** on or before 9 August 2019 or your Affiliated Club may not be accepted for entry in the 2019/20 Winter League.

### 2/ SQUAD SIZE

Should you wish to register more than 22 players in a squad, you may do so (for any team) provided that you pay an amount of HK\$300 per player. However, please note that we shall not accept more than 30 players registered for a single squad.

### 3/ **KIT**

Please send an email to [ambrosekwan@hockey.org.hk](mailto:ambrosekwan@hockey.org.hk) & [jowiewong@hockey.org.hk](mailto:jowiewong@hockey.org.hk) with the designs and colours of the 2 sets of playing uniform (including socks, skirts/skortis and shirts). Shirts must be numbered. Each player must have a unique shirt number within a club. Kit design has to be sent to HKHAWS on or before Friday, 9 August 2019 for committee's approval.

It is important that your second strip is in complete contrast to your first strip, including your socks. Please note that white socks are NOT ENCOURAGED. A fine of \$500 shall be imposed for Affiliated Clubs who do not advise their second strip.

Teams wishing to change the colour and/or designs of their strip **MUST** have their **COLOURS AND/OR DESIGNS APPROVED** by the HKHAWS **PRIOR** to placing any orders with manufacturers, as the colours chosen may cause confusion to both umpires and other players, in which case the HKHAWS Committee is likely to exercise its right to request a change to your colour choice(s). It is therefore advisable to check with the HKHAWS Committee before finalising your colour choices. Please note that **NO CHANGES** to kit colours shall be entertained once the Winter League has commenced.

All teams are expected to turn up in kit of the prescribed colours (shirt, skirt AND socks) that is neat and tidy. Each player must have a unique number within their Affiliated Club and this number must be on the back of their playing shirts. For incorrect kit, incorrect numbering or lack of numbering on shirts, or incorrectly coloured shirts/skirts/ socks, a fine of \$100 shall be applied for the first offence and a fine of \$500 for subsequent offences throughout the playing season.

For Affiliated Clubs that have secured sponsorship, please note that approval for the size and placement of any publicity material appearing on the kit **MUST** be sought from the HKHAWS prior to placing any orders with manufacturers. The HKHAWS shall determine whether the guidelines issued by the FIH have been followed on size and placements of sponsorship logos.

### 4/ **REQUESTS FOR POSTPONING MATCHES**

As per Bye-laws 11.9 and 11.10, requests must be received by the HKHAWS, in writing, at least fourteen (14) days before the scheduled date of the match; and such requests will only be considered when accompanied by a non-refundable cheque for HK\$1,000.

### 5/ **WALKOVERS**

Should your team be in a situation that they declare a walkover, please note that fines apply and we would like to draw your attention to Bye-law 11.6 of the HKHAWS Competition Bye-laws.

Please be reminded that walkovers are not encouraged and will automatically result in Affiliated Clubs being fined and potentially subject to other penalties. Fines are in the process of being updated in the Competition Bye-laws and will be circulated before the start of the Winter League

Should one of your teams have an insufficient number of players (i.e. less than 8), please inform the HKHAWS as soon as possible by email (with an explanation as required by the above Bye-law) **and** by telephone – preferably by 1.00 pm on the Friday before the Saturday game and by 1.00 pm on the day before a mid-week game.

In the event of a walkover being given, umpiring duties are still to be undertaken if the team has an assigned duty and fines shall be applied for no-shows. Please make sure that everyone knows your team will not be showing up for the game – i.e. Captain of the opposition, Club Convenor for team you are giving walkover to, Club Convenors for teams that may have an umpiring duty for the game that is being cancelled.

**6/ CLUB CONVENORS' MEETING**

There will be a pre-season Club Convenors' meeting at 7.30 pm at Kings Park Hockey Ground meeting room on Monday, 19 August 2019. A Convenors' Circular will be forwarded prior to this date for your information.

**7/ CLUB CONVENORS' CONTACT INFORMATION & CLUB DETAILS**

Please send an email to [ambrosekwan@hockey.org.hk](mailto:ambrosekwan@hockey.org.hk) & [jowiewong@hockey.org.hk](mailto:jowiewong@hockey.org.hk):

- if there are any changes from the Club Convenor details provided in the online pre-registration questionnaire completed by all clubs in July.
- if you are a new club or if there are any changes to the existing details, your Club's full name, website, email address and bank account name and bank account details.

**NB:** The HKHAWS will only entertain correspondence from the Club Convenor or nominated alternative contact.

We hope that all of the above is clear, but if you have any questions please do not hesitate to contact us at [hkhaws@hockey.org.hk](mailto:hkhaws@hockey.org.hk).

We look forward to hearing from you soon.

The Hong Kong Hockey Association  
Women's Section

**ENCLOSED FORMS**

CHECKLIST – Important Dates