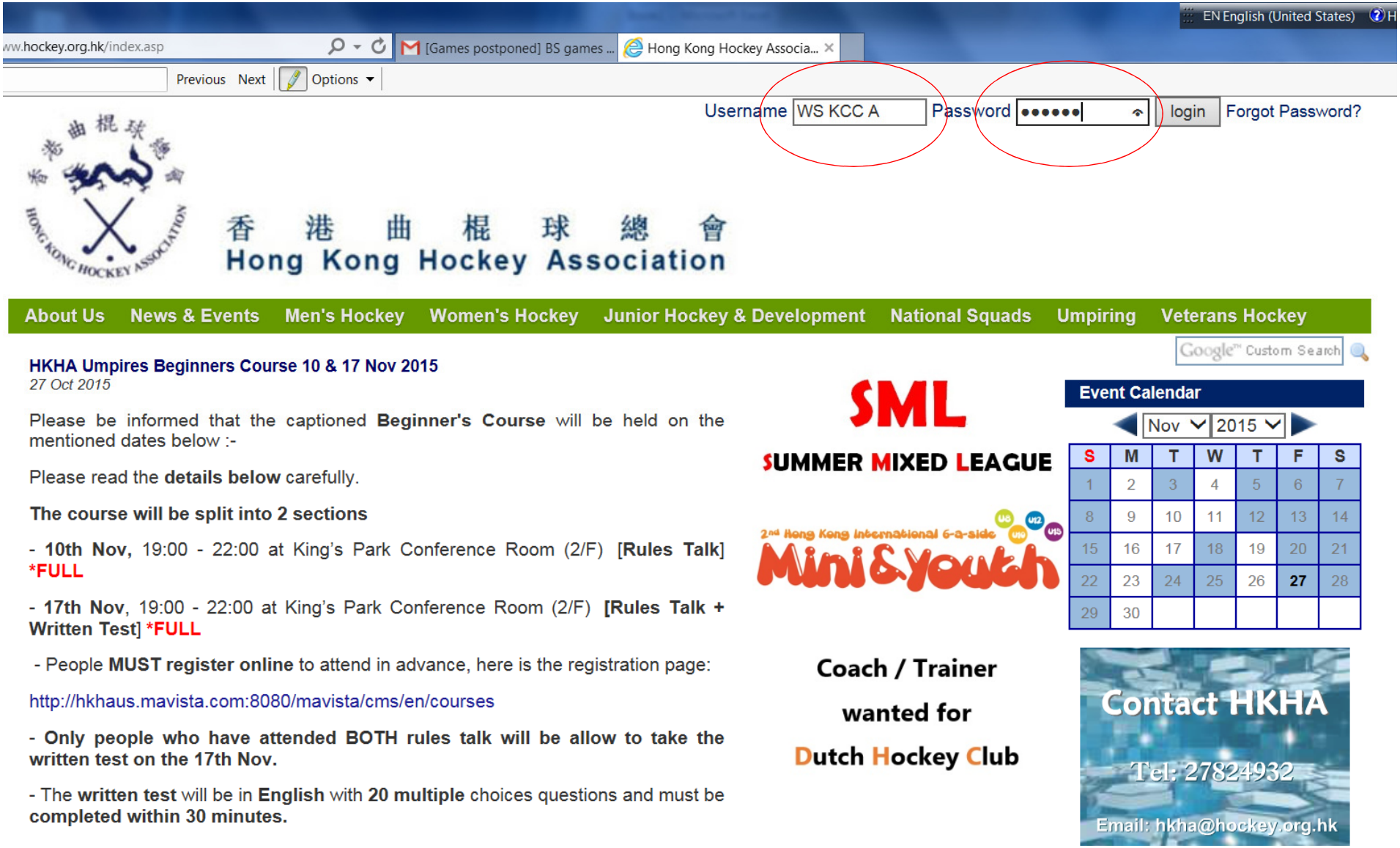
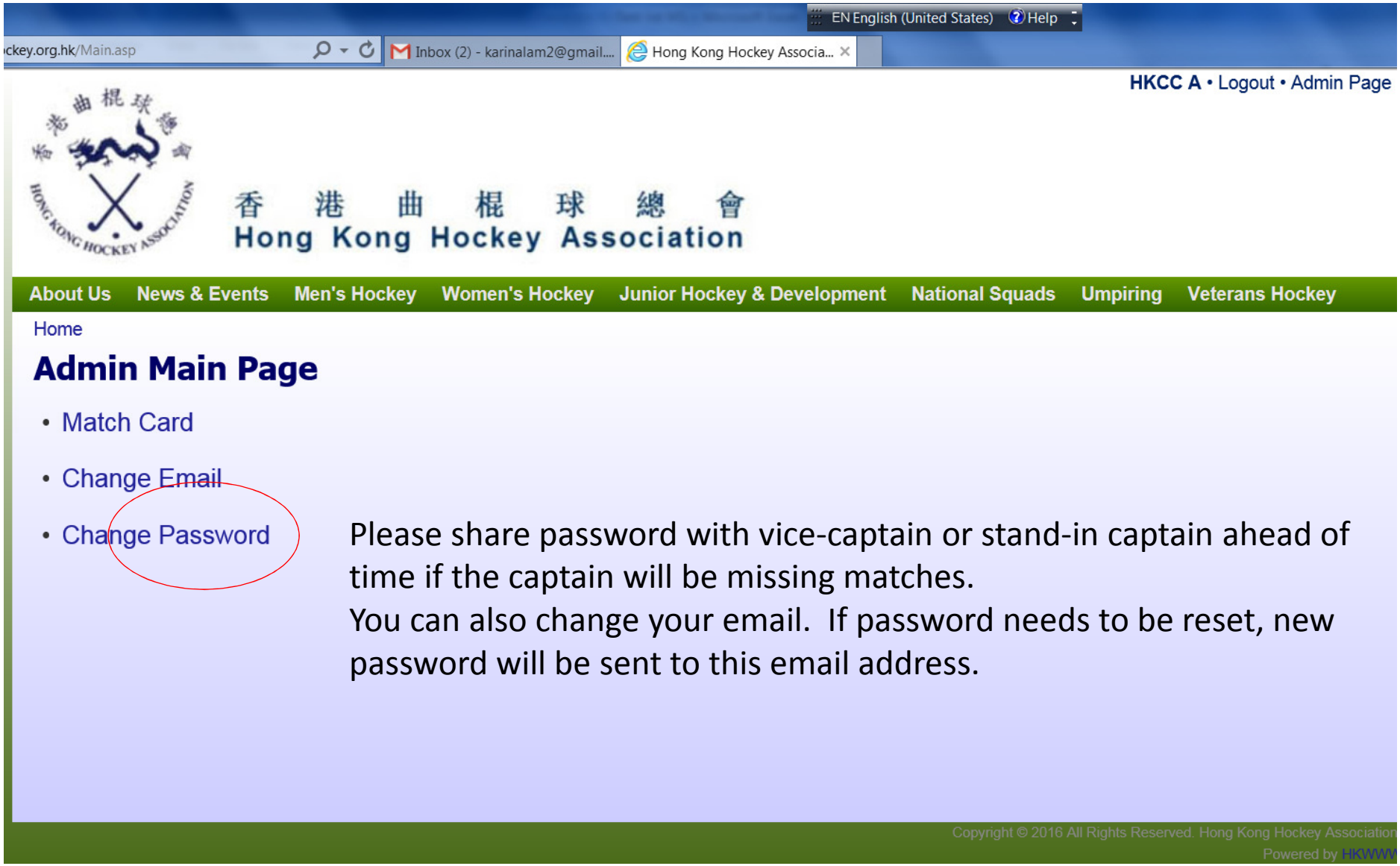
HKHA Electronic Match Card

Guidelines to captains and umpires

Captains to Log on to HKHA Website



Change Password the First Time You Log In



Please share password with vice-captain or stand-in captain ahead of time if the captain will be missing matches.
You can also change your email. If password needs to be reset, new password will be sent to this email address.

Click “Match Card” to Access

The Upcoming Fixture Should Show up on the List

Click “edit”

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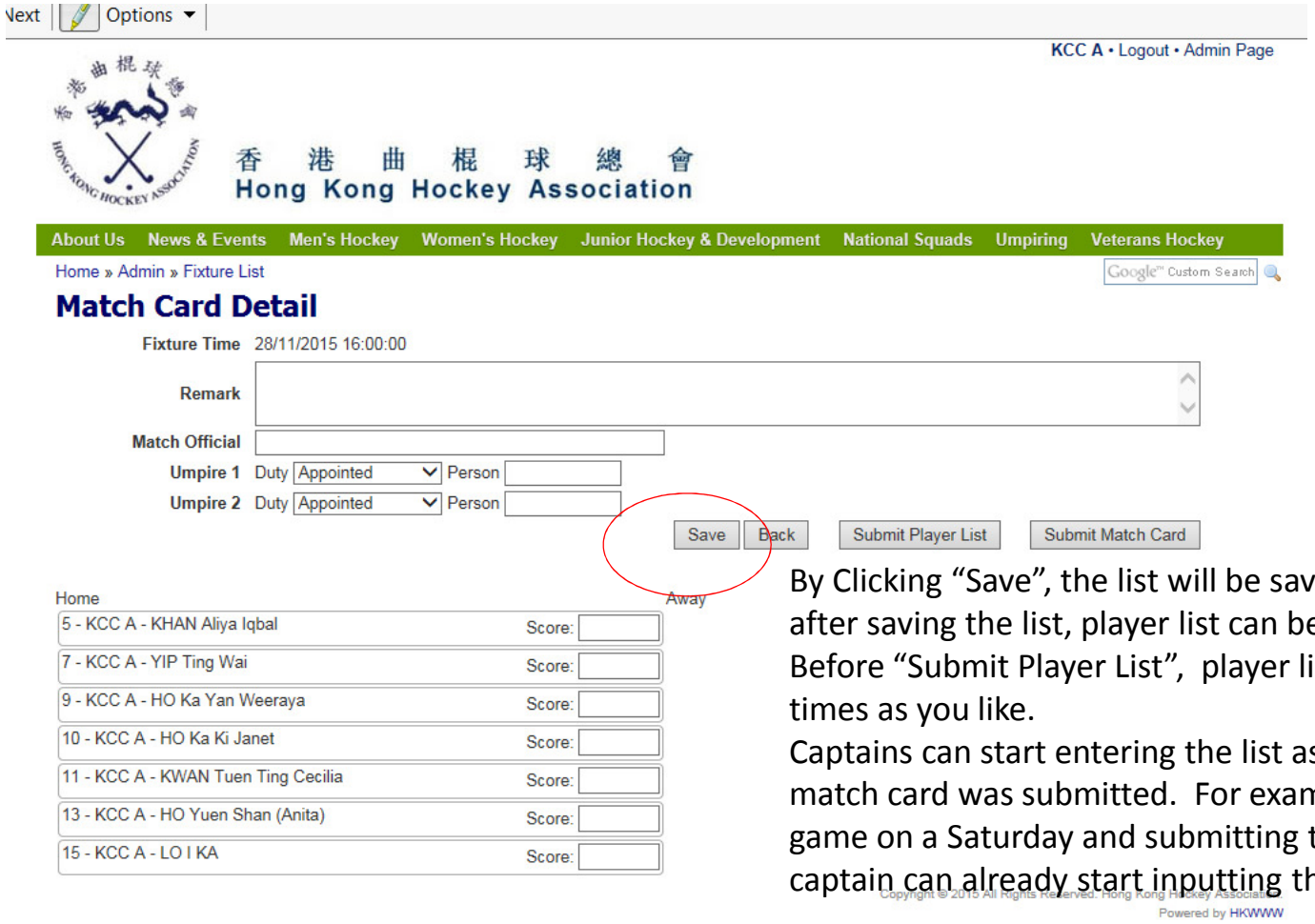
Select Players

If there are any players pulled up from lower teams, click on these tabs to get the player list

After Selecting All Players for the Match

Player List Can Be Amended As Many Times As You Wish



By Clicking “Save”, the list will be saved. By Clicking “Back” after saving the list, player list can be amended.

Before “Submit Player List”, player list can be saved as many times as you like.

Captains can start entering the list as early as the previous match card was submitted. For example, after playing a game on a Saturday and submitting the match card, the captain can already start inputting the player list.

Home Team Captains to Enter Umpires and Match Official (if any)

HKCC A • Logout • Admin Page

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Match Card Detail

Fixture Time 10/2/2016 10:55:00

Remark

Match Official

Umpire 1 Duty Appointed Person 1008 × Tabassum Nazar

Umpire 2 Duty Appointed Person 2048 Richard Mak

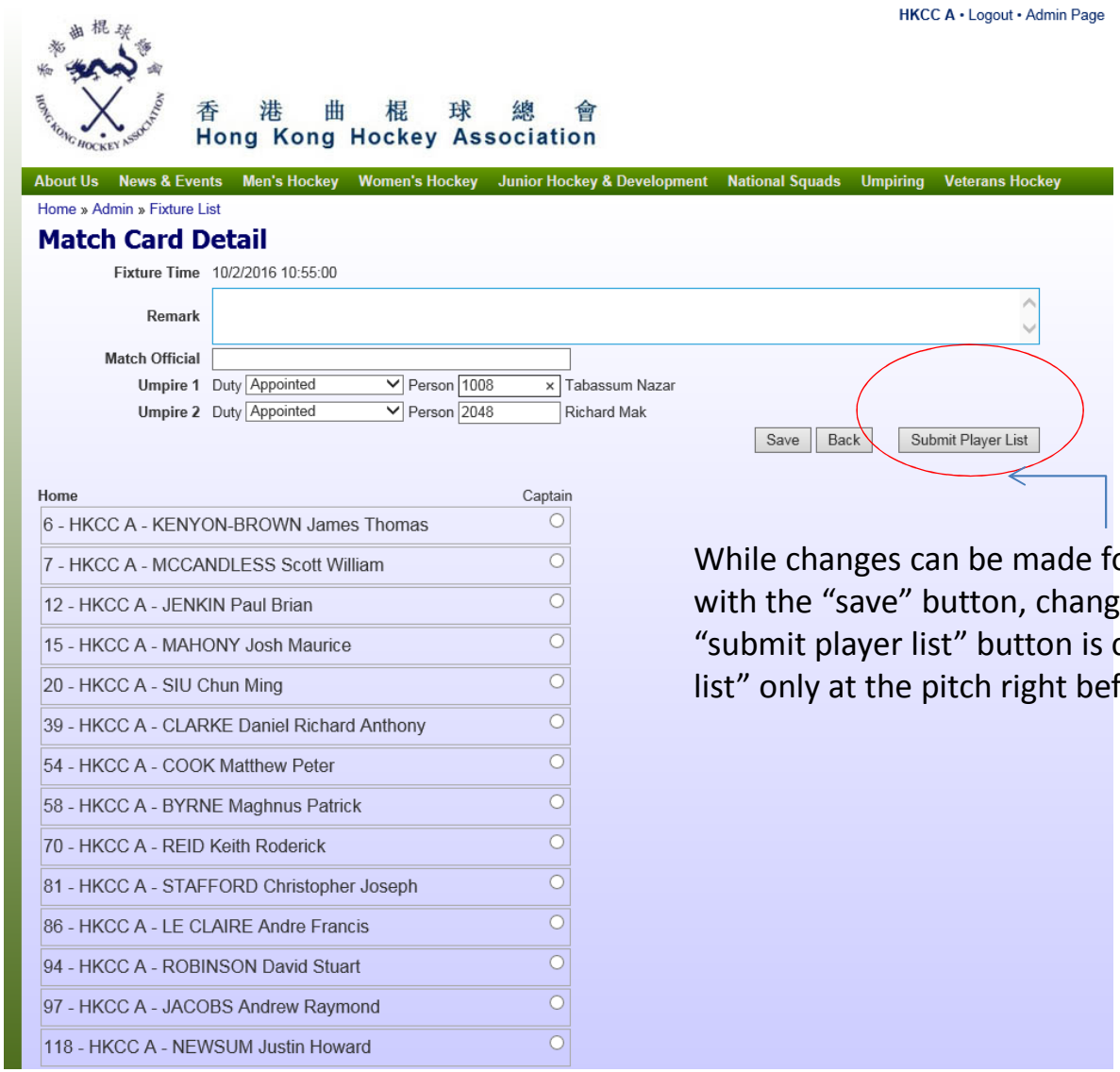
Save | Back | Submit Player List

Home	Captain
6 - HKCC A - KENYON-BROWN James Thomas	○
7 - HKCC A - MCCANDLESS Scott William	○
12 - HKCC A - JENKIN Paul Brian	○
15 - HKCC A - MAHONY Josh Maurice	○
20 - HKCC A - SIU Chun Ming	○
39 - HKCC A - CLARKE Daniel Richard Anthony	○
54 - HKCC A - COOK Matthew Peter	○
58 - HKCC A - BYRNE Maghnus Patrick	○
70 - HKCC A - REID Keith Roderick	○
81 - HKCC A - STAFFORD Christopher Joseph	○
86 - HKCC A - LE CLAIRE Andre Francis	○
94 - HKCC A - ROBINSON David Stuart	○
97 - HKCC A - JACOBS Andrew Raymond	○
118 - HKCC A - NEWSUM Justin Howard	○

Before match starts, home captain is to ask for umpire registration numbers. Once registration numbers are entered into these boxes, umpire names will show up. Check with umpires if names are correct. If not, then correct umpire number can be re-entered to generate correct umpire name.

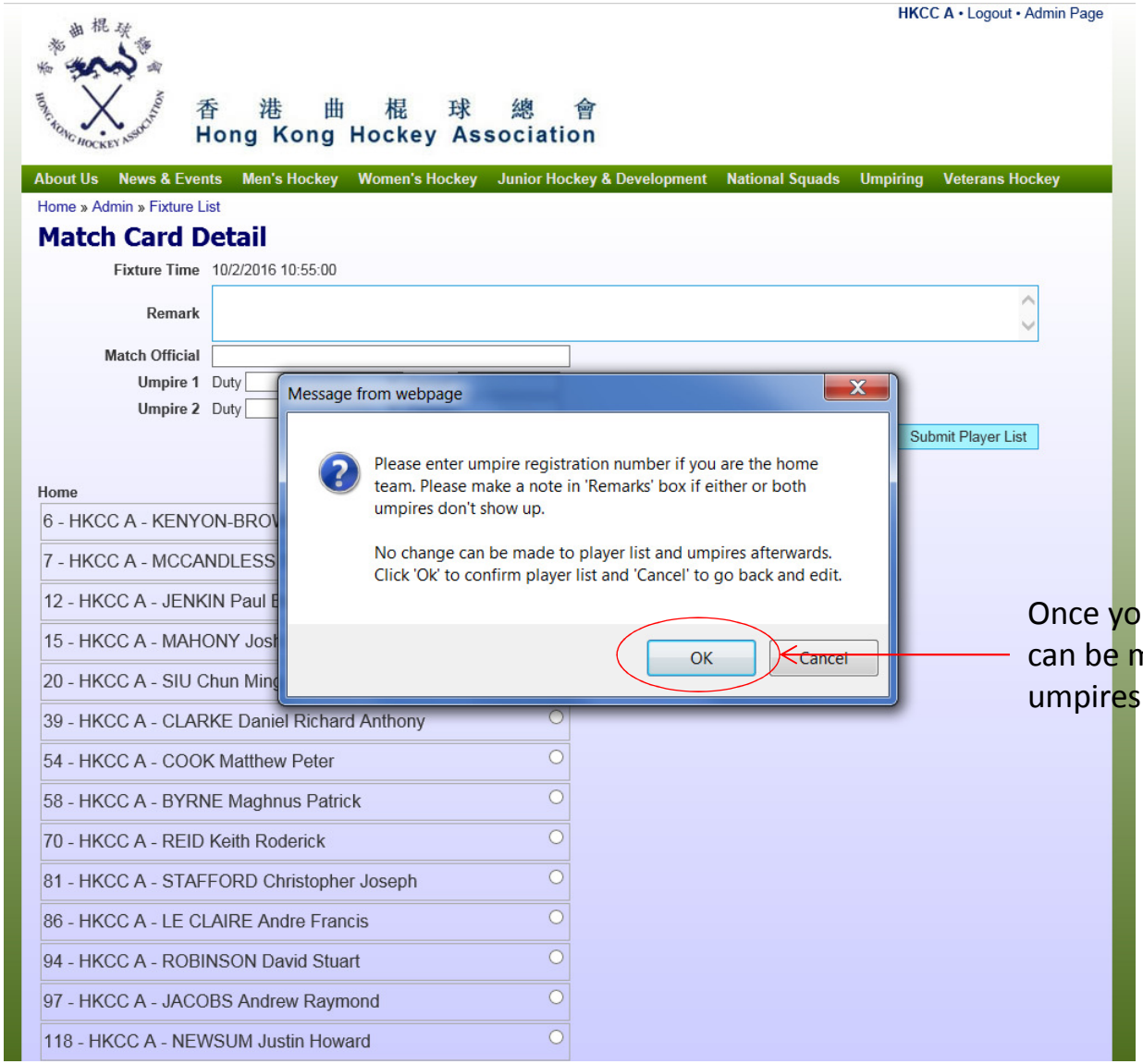
Check Captain's box.

Submit Player List



While changes can be made for infinite number of times with the “save” button, changes cannot be made after “submit player list” button is clicked. So “submit player list” only at the pitch right before the start of the match.

Point of No Return!

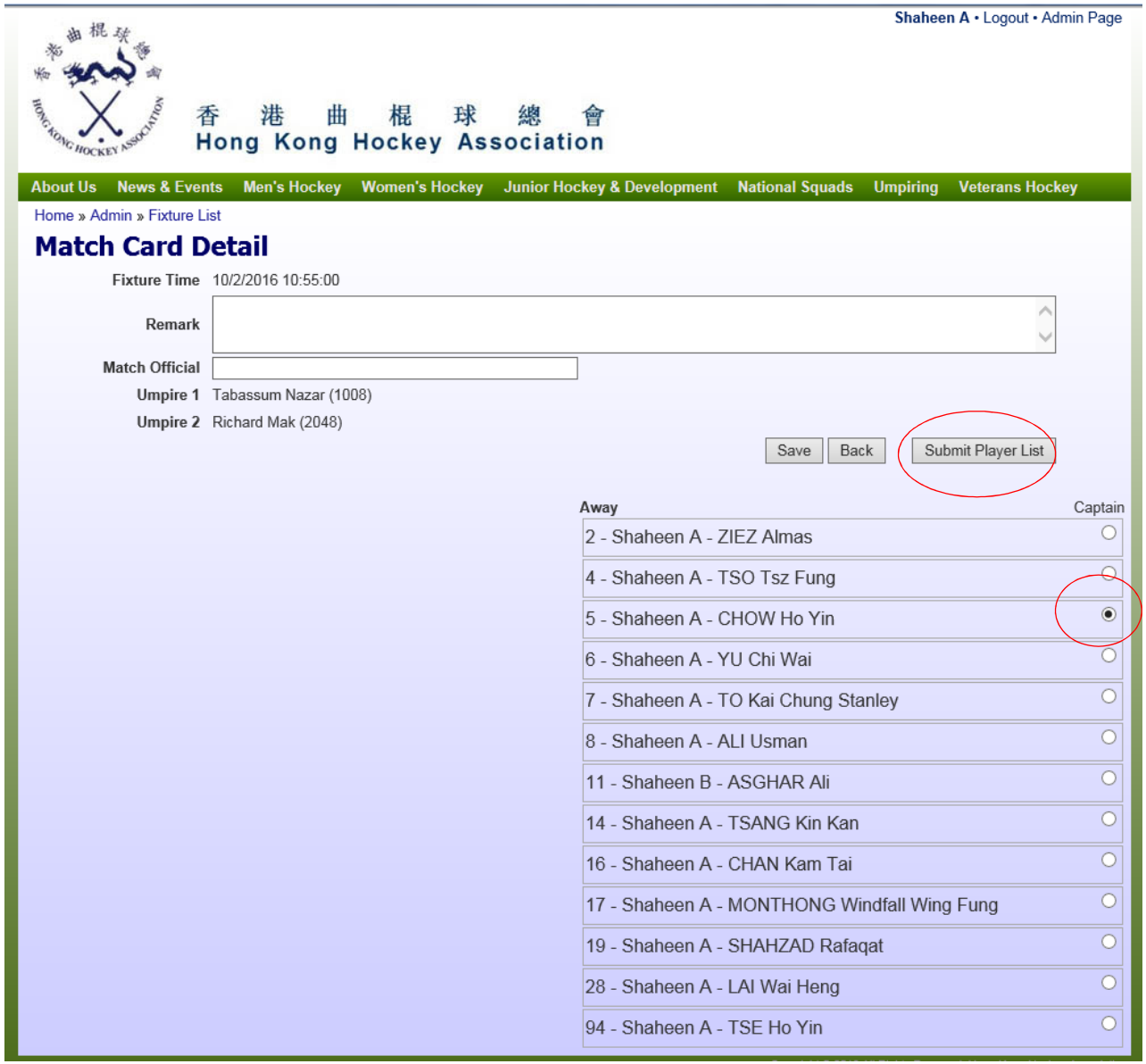


Once you click “OK”, no change can be made to player list nor umpires.

After submitting player list

Click logout and get ready for match

Away Team



Away Team Captain to go through the same process but no need to enter officials.
As mentioned earlier, captains can start entering player list as soon as the previous match card is submitted. Check Captain's box then Submit player list after making sure everything is correct.

Submitted player lists

Shaheen A • Logout • Admin Page

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Match Card Detail

Record Saved

Fixture Time 10/2/2016 10:55:00

Remark

Match Official

Umpire 1 Tabassum Nazar (1008)

Umpire 2 Richard Mak (2048)

Home	Away	
6 - HKCC A - KENYON-BROWN James Thomas	2 - Shaheen A - ZIEZ Almas	Score:
7 - HKCC A - MCCANDLESS Scott William	4 - Shaheen A - TSO Tsz Fung	Score:
12 - HKCC A - JENKIN Paul Brian	5 - Shaheen A - CHOW Ho Yin	Score:
15 - HKCC A - MAHONY Josh Maurice	6 - Shaheen A - YU Chi Wai	Score:
20 - HKCC A - SIU Chun Ming	7 - Shaheen A - TO Kai Chung Stanley	Score:
39 - HKCC A - CLARKE Daniel Richard Anthony	8 - Shaheen A - ALI Usman	Score:
54 - HKCC A - COOK Matthew Peter	11 - Shaheen B - ASGHAR Ali	Score:
58 - HKCC A - BYRNE Maghnus Patrick	14 - Shaheen A - TSANG Kin Kan	Score:
70 - HKCC A - REID Keith Roderick	16 - Shaheen A - CHAN Kam Tai	Score:
81 - HKCC A - STAFFORD Christopher Joseph	17 - Shaheen A - MONTHONG Windfall Wing Fung	
86 - HKCC A - LE CLAIRE Andre Francis	19 - Shaheen A - SHAHZAD Rafaqat	Score:
94 - HKCC A - ROBINSON David Stuart	28 - Shaheen A - LAI Wai Heng Score:	Score:
97 - HKCC A - JACOBS Andrew Raymond	94 - Shaheen A - TSE Ho Yin	Score:
118 - HKCC A - NEWSUM Justin Howard		

After submitting the player list, team captains can see each other's player list.

Umpire login

Username 1008nazar Password ••••••••• login Forgot Password?

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Holland Cup (Men's and Women's)/ HKHA Cup/ Plate/ Bowl Finals on 15 May 2016
13 May 2016

The Holland Cup (Men's and Women's)/ HKHA Cup/ Plate/ Bowl Finals will be played at KP on 15 May 2016 (Sun).

Fixtures:

Event	Home	Away	Venue	Time
HKHA BOWL FINAL	Police A	Antlers A	KP	09:00
HKHA PLATE FINAL	Shaheen C	Valley E	KP	10:45
HKHA CUP FINAL	Khalsa B	KCC B	KP	12:30
HOLLAND FINAL (Women's)	HKFC A	Valley A	KP	14:30
HOLLAND FINAL (Men's)	Khalsa A	SSSC A	KP	16:00

Please come and support the teams!

HKHA Coaching and Umpiring Course 2016
6 May 2016

Men's Premier Division Top 5

	Team	Pld	Pts
1	Khalsa A	20	57
2	HKFC A	20	48
3	SSSC A	20	46
4	HKCC A	19	24
5	Pak A	19	20

Women's Premier Division Top 5

	Team	Pld	Pts
1	HKFC A	10	28
2	Valley A	10	22
3	KCC A	10	18
4	Shaheen A	10	13
5	HKFC B	10	6

Event Calendar

May 2016

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Umpire login

Change Personal Details

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Personal Detail

Change password the first time you log in.

* = mandatory fields

Password	Input only if you want to change password
Re-type password	
Email *	taba
Club	-
Team	-
Div	-
Mobile	90
Bank A/C	
Men's Match	◉ Y ○ N
Sunday	◉ Y ○ N
Weekdays	○ Y ◉ N
Women's Match	○ Y ◉ N
Saturday	○ Y ◉ N
Weekdays	○ Y ◉ N
Location	○ HK ○ KLN ◉ Both

Submit

You can update email address, mobile number, bank a/c number etc any time

After captains submit player list

Umpires can access match card any time after captains submit player list

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Pending Match Card

Next Fixture

Day	Date	Div	Home	Score	Away	Score	Venue	Time	Ump 1	Ump 2	
Wed	10/02/2016	P	HKCC A		Shaheen A		BS	10:55	Appt - Tabassum Nazar	Appt - Richard Mak	Edit

Past Fixture

Day	Date	Div	Home	Score	Away	Score	Venue	Time	Ump 1	Ump 2	
Sun	08/11/2015	P	Shaheen A	0	Pak A	3	KP	14:15	Appt - Richard Mak	Appt - Tabassum Nazar	Detail
Sun	15/11/2015	P	HKU A	2	Khalsa A	15	KP	14:15	Appt - Richard Mak	Appt - Tabassum Nazar	Detail
Sat	12/12/2015	P	Valley A	3	HKCC A	1	HV1	15:00	Appt - Tabassum Nazar	Appt - Ravdeep Sethi	Detail

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Umpires can see Submitted Player Lists

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Fixture Card

Fixture Time 10/2/2016 10:55:00 Next

Click "Next" if no player penalties

Please select player(s) for penalties, if awarded.
(* = Captain)

Home HKCC A	Away Shaheen A
6 - KENYON-BROWN James Thomas	2 - ZIEZ Almas
7 - MCCANDLESS Scott William	4 - TSO Tsz Fung
12 - JENKIN Paul Brian	*5 - CHOW Ho Yin
15 - MAHONY Josh Maurice	6 - YU Chi Wai
20 - SIU Chun Ming	7 - TO Kai Chung Stanley
39 - CLARKE Daniel Richard Anthony	8 - ALI Usman
54 - COOK Matthew Peter	11 - ASGHAR Ali
58 - BYRNE Maghnus Patrick	14 - TSANG Kin Kan
70 - REID Keith Roderick	16 - CHAN Kam Tai
81 - STAFFORD Christopher Joseph	17 - MONTHONG Windfall Wing Fung
86 - LE CLAIRE Andre Francis	19 - SHAHZAD Rafaqat
94 - ROBINSON David Stuart	28 - LAI Wai Heng
97 - JACOBS Andrew Raymond	94 - TSE Ho Yin
118 - NEWSUM Justin Howard	Total number of players: 13

Total number of players: 14

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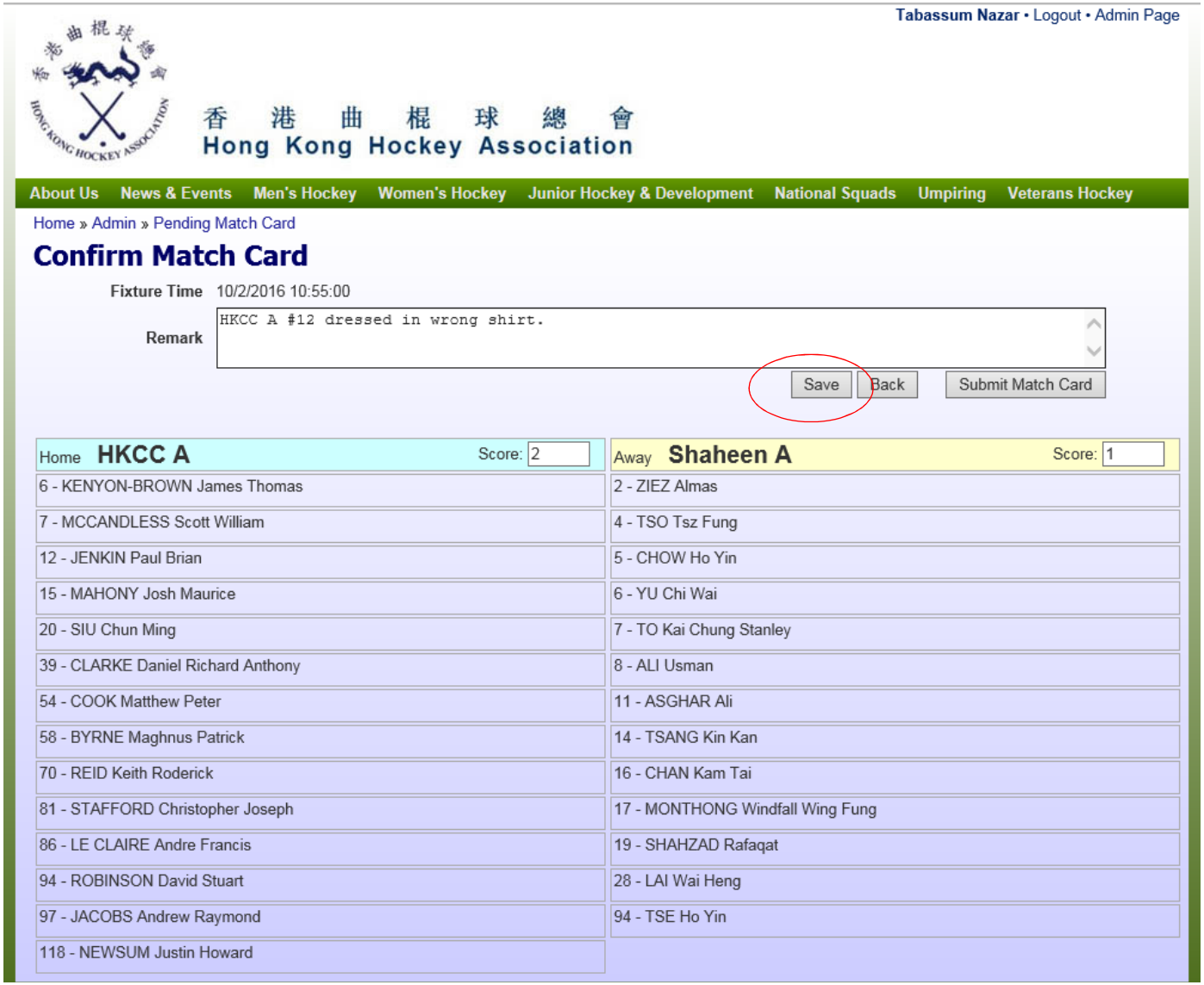
Umpires can enter player penalties any time after match starts

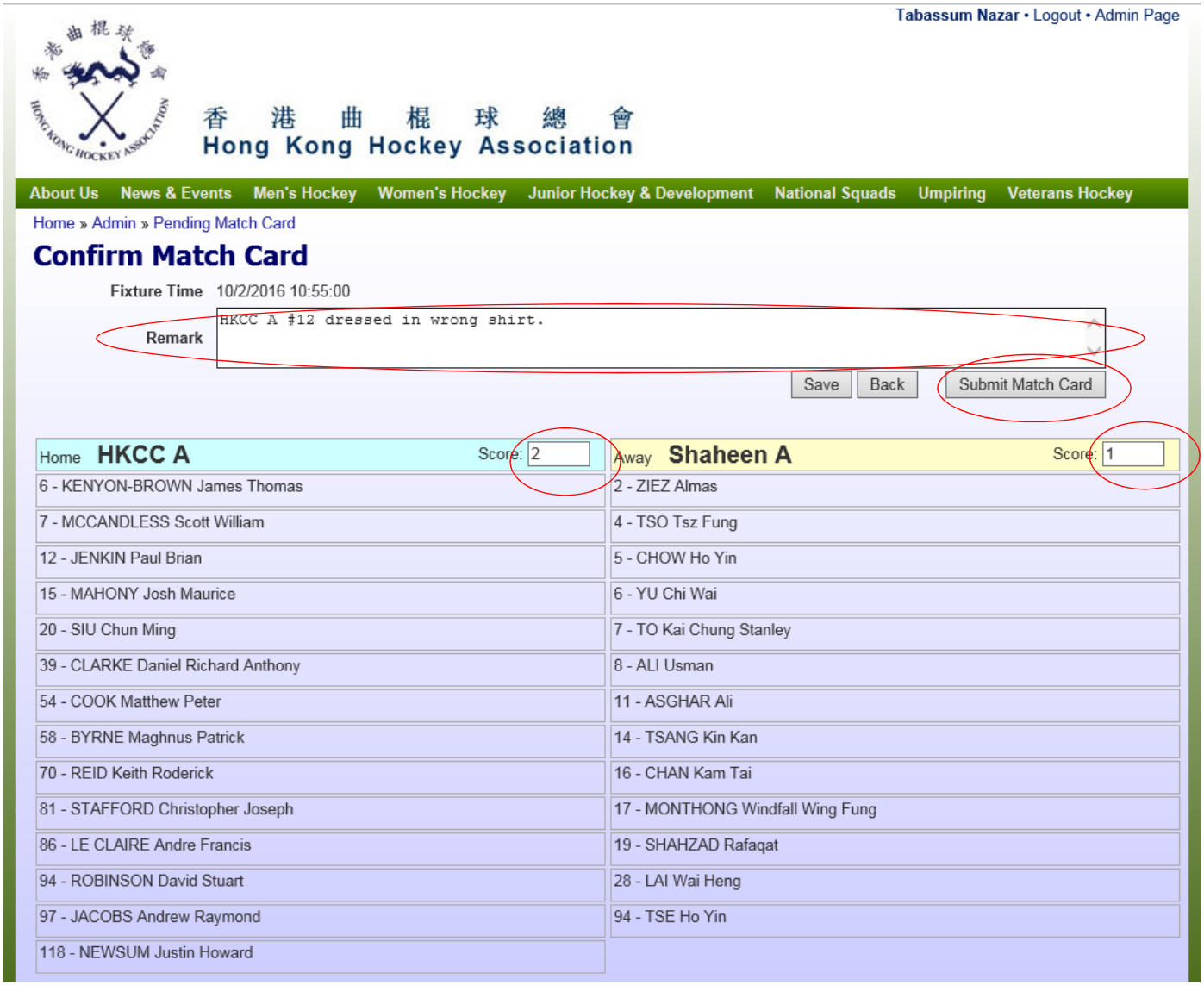
Click “Next” after entering player penalties

Saving entries of player penalties



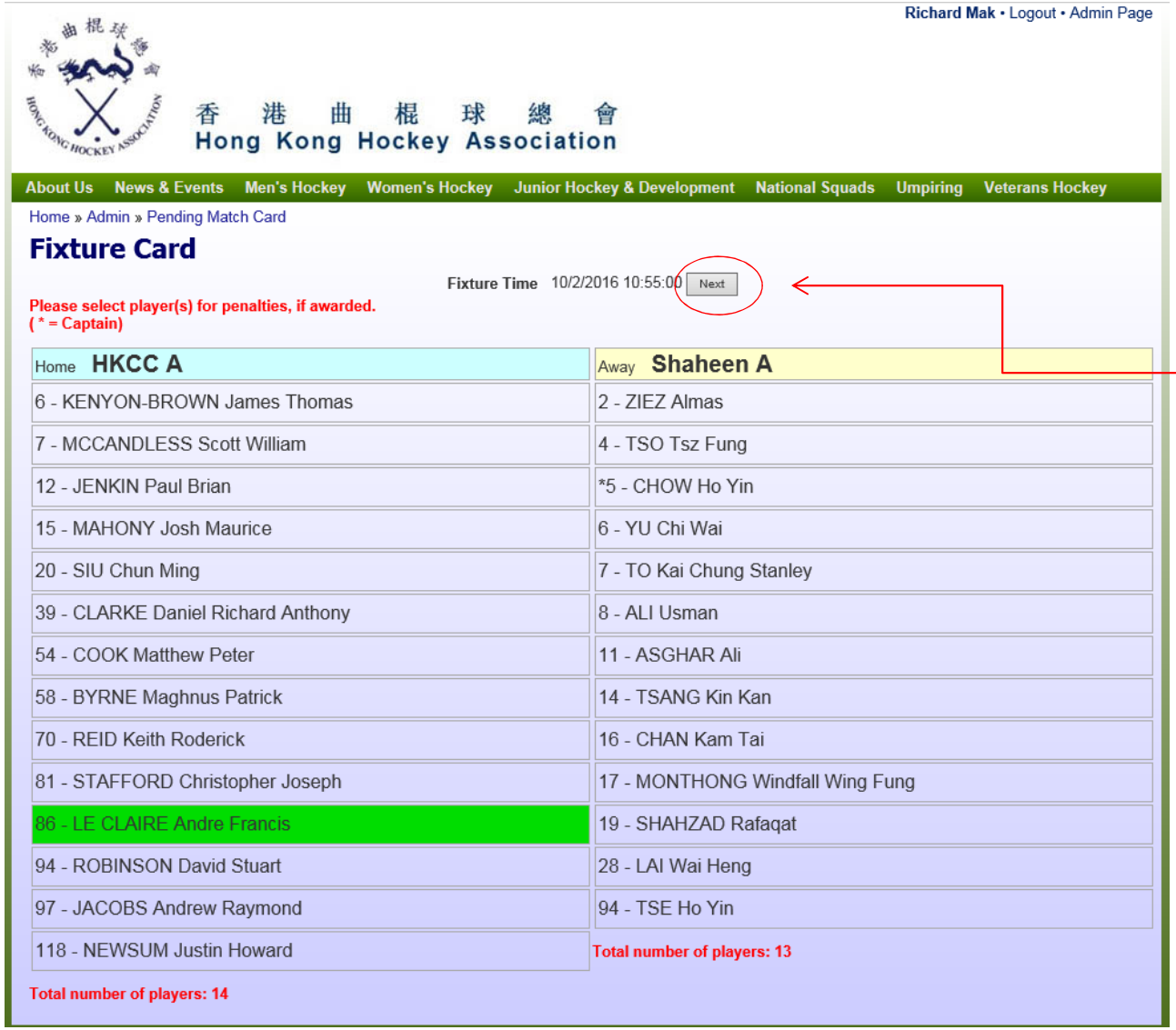
Make sure you save the entry of player penalties if you enter them during the match.

Umpire 1 to enter scores after match



After umpire 1 enters scores and remarks (if any), then click “submit match card”.

Umpire 2 can also enter player penalties (if any)

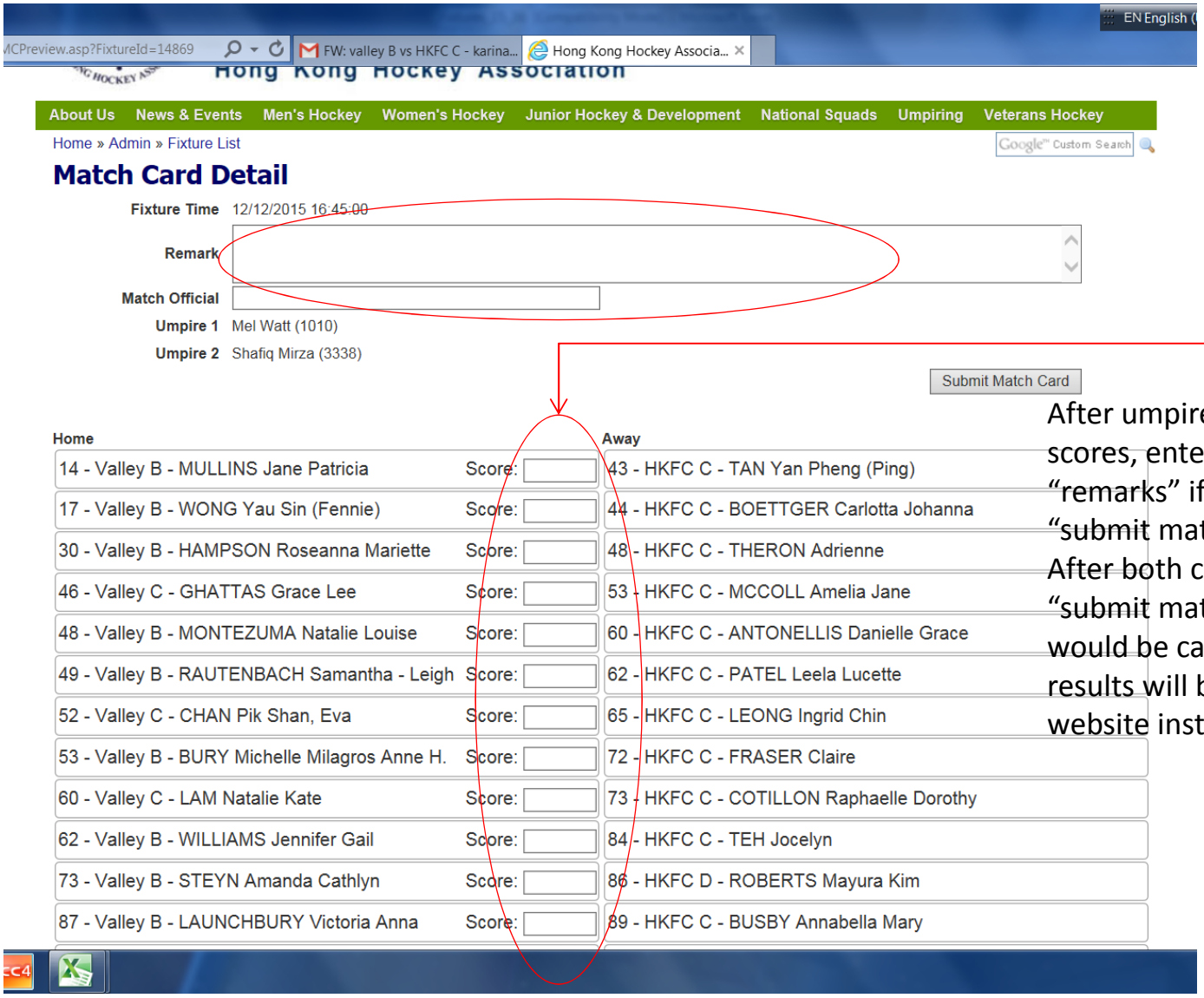


Click “Next” if no player penalties. Otherwise, enter player penalties then click “Next”

Umpire 2 to submit match card

Umpire 2 enters remarks (if any), then click “Submit Match Card”.

Captains to enter scorer details after match ends



After umpires enter the scores, enter scorer details, “remarks” if any, and “submit match card”
After both captains click “submit match card”, all data would be captured and results will be shown on website instantaneously.

The Workflow

Timeline	Home Captain	Away Captain
Between matches	Enter player list, Save	Enter player list, Save
At the pitch, before match starts	Edit player list, if necessary, Save	Edit player list, if necessary, Save
	Enter umpire numbers	--
	Submit Player List	Submit Player List
End of the match	Watch umpires enter scores and ensure umpires Submit Match Card	Watch umpires enter scores and ensure umpires Submit Match Card
Within 24 hours from match start time	Enter scorers, if any, and comments, if any, then Submit Match Card	Enter scorers, if any, and comments, if any, then Submit Match Card

END